



JOB ANNOUNCEMENT

COASTAL PROGRAM ANALYST I OR II PERMIT ANALYST/PLANNER

CENTRAL COAST DISTRICT OFFICE — SANTA CRUZ
FULL-TIME, LIMITED TERM POSITION (S)

(WITH THE POSSIBILITY OF EXTENSION OR BECOMING PERMANENT)

The California Coastal Commission is offering an exciting opportunity to participate in planning and regulating development on California's dramatic and resource-rich Central Coast. The Central Coast District office has responsibility for carrying out the requirements of the California Coastal Act in the coastal zone of Santa Cruz, Monterey, and San Luis Obispo Counties, including the incorporated cities therein (Cities of Santa Cruz, Capitola, Watsonville, Marina, Sand City, Seaside, Monterey, Pacific Grove, Carmel, Morro Bay, Pismo Beach, and Grover Beach). This is a line analyst/coastal planner position with responsibilities for Local Coastal Program (LCP) planning and coastal development permit (CDP) regulatory work in the Central Coast District. This Coastal Program Analyst I or II position is located in Santa Cruz.

The Central Coast District staff is responsible for carrying out a CDP program for development proposed in areas such as tidelands, wetlands, and other areas where the Coastal Commission maintains original or appellate CDP authority. The District staff is also responsible for monitoring and assisting the planning and CDP regulatory programs of the fifteen coastal jurisdictions (cities and counties) included in the three Central Coast District counties. Responsibilities of District staff include the review of local government CDP decisions that are appealed to the Coastal Commission. In addition to the CDP regulatory program, the District staff is responsible for the review of LCP submittals from the Central Coast jurisdictions. Due to the size of the District, covering nearly 300 miles of Central California's coastline, a significant amount of travel and fieldwork may be required. Duties will be assigned commensurate with the level at which the position is filled.

The duties of the Coastal Program Analyst I or II include the following:

- Review and analyze CDP applications and appeals of local government CDP decisions for conformity with Coastal Act and LCP requirements.
- Review and analyze local government LCPs and LCP amendments (LCPAs) for conformity with Coastal Act and LCP requirements.
- Prepare written recommendations to the Commission on CDP applications, appeals, LCPs, LCPAs, and other planning and regulatory matters.
- Review condition compliance materials associated with the terms and conditions of approved CDPs.
- Monitor the coastal regulatory and planning programs of assigned cities and counties and participate through means such as commenting on proposed development under review at the local level and assisting local government counterparts in interpretation of Coastal Act and LCP policies and provisions.
- Provide information to CDP applicants and members of the public regarding the Coastal Commission's planning and regulatory programs.
- Take a pro-active approach to identifying and solving problems of LCP interpretation and implementation.
- Perform miscellaneous other tasks, including analyzing the environmental impacts of projects in the coastal zone; interpreting mapped information; visiting the sites of coastal projects; and attending meetings with local, state, and federal government agencies.
- Support public participation and public outreach.
- Some travel and fieldwork is required.

The desired skills and abilities of the Coastal Program Analyst I or II include the following:

- Knowledge of and experience with the Coastal Act, environmental impact analysis and regulation, land use planning in California, and the means of implementing LCPs, such as zoning and other legal and regulatory processes, and including in relation to judicial decisions.
- Familiarity and experience with the functions and relationships of federal, state, regional, county, and city governments and special districts.
- Ability to critically analyze information, creatively explore alternative approaches, and develop defensible policy positions.
- Excellent communication skills and the ability to write accurate, complete, and concise staff reports and correspondence.
- Familiarity with public participation and public outreach processes.

ELIGIBILITY: Eligible individuals on the Coastal Program Analyst I and Coastal Program Analyst II eligible lists are encouraged to apply. Current State employees or former State employees with transfer or reinstatement rights at the Coastal Program Analyst I or II level are also eligible. (Please note that in order to be eligible for transfer, applicants **must** meet the minimum qualifications of the Coastal Program Analyst I or II classification.) Appointment is subject to the State Restrictions of Appointment (SROA) provisions. Applicants must clearly indicate the basis of their eligibility, including SROA, surplus, transfer, re-employment status, or list eligibility in the Examination or Job Title section on the State Application Form 678.

SALARY: Coastal Program Analyst I \$3,168 - \$4,906 per month
Coastal Program Analyst II \$4,711 - \$5,900 per month

CONTACT: For information about the position: Susan Craig (District Manager) at the Central Coast District Office (831-427-4863 or Susan.Craig@coastal.ca.gov)

For information about the application and/or hiring process: Human Resources Office (415-904-5430 or toll free 866-831-2540 or HumanResources@coastal.ca.gov)

FILING: The position will be open until filled. We would like to fill the position(s) as soon as possible so it is important to file your application immediately. Applications will be screened and only those most qualified will be interviewed. No relocation expenses are offered. Submit a current resume, a State Application Form 678 and a writing sample to:

Human Resources Office
CALIFORNIA COASTAL COMMISSION
45 Fremont Street, Suite 1930
San Francisco, CA 94105-2219
(415) 904-5430 / toll free: 1-866-831-2540

Please indicate “Coastal Program Analyst I” or “Coastal Program Analyst II” in the Examination/Job Title section on the State Application Form 678.

For more information about the California Coastal Commission and what we do and to obtain a State Application Form 678, visit our website at: www.coastal.ca.gov. If you have any questions, you may e-mail us at HumanResources@coastal.ca.gov or call the above numbers.

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

Assistance for the Hearing Impaired can be accessed by dialing 711